

Karl Dean  
MAYOR



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE  
OFFICE OF FINANCIAL ACCOUNTABILITY  
700 2<sup>nd</sup> Avenue South, SUITE 201  
NASHVILLE, TENNESSEE 37210

March 31, 2015

Cristi Scott, Clerk and Master  
Office of Clerk and Master  
1 Public Square, Suite 308  
Nashville, TN 37201

Dear Ms. Scott:

The Office of Financial Accountability has completed a review of a selected number of the FY14 Budget Key Measures Results as reported to the Office of Management and Budget for the year ended June 30, 2014. The purpose of the review was to verify the accuracy of your department's reported results.

As stated in the engagement letter, we randomly selected and tested program results that constitute a minimum of 10% of the department's total reported program budgets. We have completed our review of the supporting documentation and test of the computation of the reported result of the selected FY14 key measure. The result of the testing is attached for your review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at 615-862-6712.

Sincerely,

*Kevin Brown*

Kevin Brown  
Finance Administrator

Encl

CC: Richard M. Riebeling, Director of Finance  
Talia Lomax-O'dneal, Deputy Director of Finance  
Vicki Bailey, Office of Clerk and Master  
Fred Adom, CPA, Director, Office of Financial Accountability, Department of Finance  
Essie Robertson, CPA, Office of Financial Accountability, Department of Finance  
Aaron Davis, Office of Financial Accountability, Department of Finance  
Ken Hartlage, Office of Management and Budget, Department of Finance  
Chinita White, Office of Management and Budget, Department of Finance  
Kathy King, Office of Management and Budget, Department of Finance

## ATTACHMENT I

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Department:	Clerk and Master
Purpose:	To verify the accuracy of the department's performance measures as reported to the Office of Management and Budget.
Scope:	FY 2014
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$1,576,100
Program:	Administration
Total Tested Budget:	\$1,576,100
Percent Tested:	100%
Performance Measure:	Amount of delinquent real property taxes collected
<b>Reported Data:</b>	<b>\$6,003,823</b>
<b>OFA Calculation:</b>	<b>\$6,003,823</b>
Was selected reported performance measure verified?	Yes